

RULES AND REGULATIONS

TÉLÉVIE RESEARCH PROJECT 2018 (PDR-TLV)

ADOPTED BY

THE BOARD OF TRUSTEES OF THE F.R.S.-FNRS

ON 4th OCTOBER 2017

Référence : FRS-FNRS_REGL_PDR-TLV_EN_CA20171004_2018.01.12_2_Final

TABLE OF CONTENT

TABLE OF CONTENT	2
CHAPITRE I: SCOPE.....	3
CHAPITRE II: CANDIDACY.....	3
<u>II- A.:</u> Promoters	3
<u>II- B.:</u> Application submission	3
CHAPITRE III: NATURE AND DURATION OF THE FUNDING	4
<u>III- A.:</u> Eligible and non-eligible expenses	4
<u>III- B.:</u> Funding Characteristics and Provisions	4
CHAPITRE IV: APPLICATIONS EXAMINATION	6
CHAPITRE V: FINANCIAL PROVISIONS	6
CHAPITRE VI: MISCELLANEOUS PROVISIONS	7
CHAPITRE VII: RIGHTS AND OBLIGATIONS OF THE PROMOTERS	7
APPENDIX 1	9

CHAPITRE I: SCOPE

Article 1

On the occasion of the 30th anniversary of the Télévie, the Télévie Research Project 2018 (PDR-TLV) instrument of Fund for Scientific Research - FNRS¹ (F.R.S.-FNRS) has been created to fund ambitious cross-university research programmes.

Article 2

The cross-university PDR-TLV is applicable for 2 years and should be conducted in several institutions listed in [Appendix 1](#).

Article 3

The main promoter is the person who assumes the scientific responsibility and is in charge of the administrative management of the funded research programme.

CHAPITRE II: CANDIDACY

II- A.: PROMOTERS

Article 4

At the latest by the validation deadline fixed for the academic authorities (rectors), the main promoter-applicant must be:

- Either a Research Associate, a Senior Research Associate or a Research Director of the F.R.S.-FNRS and assuming the function and duties of such position;
- Or a researcher permanently appointed or on probation, but holding a position equivalent to a permanent appointment in an institution listed in [Appendix 1](#).

If the main promoter-applicant who is appointed permanently and accesses pension / becomes professor emeritus after the validation deadline fixed for the academic authorities (rectors) and before the end of the funding scheme in case of granting, the submission of the application shall be subject to the prior approval of the Head of institution where the research will be carried out.

The main promoter-applicant permanently appointed who will access pension / become professor emeritus by the validation deadline fixed for the academic authorities (rectors) is not eligible.

Article 5

Along with the main promoter-applicant, eligibility criteria as referred to in article 4 are also applicable to the first co-promoter applicant from each additional institution involved.

II- B.: APPLICATION SUBMISSION

Article 6

The PDR-TLV Call for applications 2018 is open following the decision of the Board of Trustees of the F.R.S.-FNRS and is published on the website.

¹ The Fund for Scientific Research - FNRS shall be understood as the F.R.S.-FNRS and its Associated Funds.

The submission of an application can be made either in French or in English and online only through SEMAPHORE, the management platform dedicated to calls for proposals, available at the following address: <https://applications.frs-fnrs.be>.

All applications are submitted to a procedure including three successive electronic validations on the dates that will be indicated when the call for applications is published.

- a. The validation by the main promoter, responsible proponent accountable to the F.R.S.-FNRS administration: it accounts as a confirmation that the application is complete.
- b. The validation by the co-promoters: it accounts as an electronic signature.
- c. The validation by the research unit (or Board of Education) of the institution to which promoters are related – the Authority to which the application file is transferred once promoters have validated the application form. That authority may accept or refuse the application. The validation deadline fixed for the rectors puts a final end to the call for proposals.

Applications that have not been validated within the time-frame of the call cannot be taken into account.

The validation dates are available in the mini-guide.

CHAPITRE III: NATURE AND DURATION OF THE FUNDING

III- A.: ELIGIBLE AND NON-ELIGIBLE EXPENSES

Article 7

As part of the PDR-TLV the allocated fund can cover 3 types of expenses:

- Personnel
- Operating
- Equipment

Article 8

The following operating costs are not authorised:

- Payment and reimbursement of rents
- Payment of the heating, light and telephone
- Costs for facilities maintenance and building costs
- Costs for equipment maintenance and repairing
- Costs for furniture
- Office supply costs (except for justified computer costs)
- Restaurant costs and expenses for foodstuffs (coffee, sugar, softs...)
- Visa fees for residence permits
- Insurance for appliance(s) or vehicle(s) belonging to the institution
- Thesis related expenses (printout, jury's invitation)

III- B.: FUNDING CHARACTERISTICS AND PROVISIONS

Article 9

The PDR-TLV is applicable for 2 years.

The starting date of the PDR-TLV is set for 1st October and the ending date for 30th September.

Article 10

A PDR-TLV application enables to apply for funding of a maximum of €250, 000- **on an annual average**.

Personnel costs amount to **a minimum of** 1 unidentified full-time equivalent (FTE) from the Doctoral Researcher category, for the duration of the project.

Equipment costs are limited to **a maximum of** € 200, 000- for the duration of the project.

Article 11

Categories related to the personnel² are detailed in the table below:

Categories	Activity	
	Part time	Full time
Doctoral Researcher (Grant scheme)	n/a	x
Postdoctoral Researcher (Salary scheme)	x	x
Technician (Salary scheme – capped)	x	x
Short-term Postdoctoral Researcher (Grant scheme – capped)	n/a	x

n/a = not applicable

Promoters are allowed to recruit personnel and the duration may not exceed the maximal duration of the funding allotment.

The identity of the personnel among the Doctoral Researcher category is not required when submitting a TLV application. After granting and identification, the doctoral personnel shall not be replaced in case of discontinuation.

The candidate requested among the Postdoctoral Researcher and Short-term Postdoctoral Researcher categories must be identified, and a curriculum vitae respecting the template provided shall be attached when submitting an application. Those candidates should be holding a doctoral academic degree obtained after the defence of a thesis and delivered by an academic institution by 31st March³ of the year when submitting the application at the latest. A certificate of achievement or a copy of the doctoral degree must be enclosed in the application file or sent to the F.R.S.-FNRS after the closing date of the call and by 31st March at the latest.

² For all categories, the promoter shall contact the relevant department of her/his university to obtain an estimate of the total personnel costs involved based on the scientific seniority.

Amounts cannot be changed after application submission.

Technician and Short-term Postdoctoral Researcher categories are limited to an annual amount, calculated in proportion to the services provided. Limitations in force for the first year of funding are detailed in the Télévie Call mini-guide.

³ On the occasion of the 30th anniversary of the Télévie, the deadline usually expected, i.e., 1st May, to obtain the doctoral thesis is exceptionally advanced in the frame of the Télévie Call 2018.

The postdoctoral personnel to be recruited shall be requested for two years. Employment shall be effective in a host laboratory different from the laboratory of the thesis supervisor.

Specific rules and regulations govern for the following grants and fellowships:

- [Grant F.R.S.-FNRS – Télévie](#) (Doctoral Researcher category),
- [Collaborateur scientifique F.R.S.-FNRS – Télévie](#) (Postdoctoral Researcher category),
- [Chercheur temporaire postdoctoral \(CTP-Short term Postdoctoral Researcher\)](#).

Article 12

No compensation or remuneration may be granted to research promoters. As a consequence, remunerated personnel or the personnel who should be remunerated may **not** assume **any** promoter position.

CHAPITRE IV: APPLICATIONS EXAMINATION

Article 13

Criteria that will be taken into account for the evaluation of the PDR-TLV applications are the following:

- Quality of the promoters,
- Quality of the project,
- Quality of the scientific personnel (Postdoctoral Researcher and Short term Postdoctoral Researcher (CTP) categories).

Article 14

The Board of Trustees of the F.R.S.-FNRS allocates funds according to the budget that is available. It decides on the granting or rejection, and where provided for, on the amounts to be granted.

CHAPITRE V: FINANCIAL PROVISIONS

Article 15

Funding granted through the PDR-TLV instrument is subject to an agreement between three parties:

- **The promoter** who commits to carrying out or pursuing the subsidised research;
- **The F.R.S.-FNRS** which commits to allocating grants covering the personnel, operating and equipment costs;
- **The host institution** which does not undertake any obligation when funding allotment period expires.

In the case of joint research carried out by several promoters in several host institutions, it is the responsibility of each institution to assume the management of the personnel recruitment, with the exception of the Grants F.R.S.-FNRS – Télévie and Collaborateurs scientifiques F.R.S.-FNRS – Télévie, managed by the F.R.S.-FNRS. Also they shall handle the management of the grants and equipment ownership.

Article 16

Grants at the disposal of the promoters are managed by the financial department of the institution to which they are attached.

Article 17

No hiring is effective without the prior written agreement of the F.R.S.-FNRS.

Article 18

Scientific and technical personnel recruitment shall be done in accordance with the scales and regulations in force:

- within the hosting academic institution, as far as the technical staff and the Short-term Postdoctoral Researcher (CTP) are concerned;
- within the F.R.S.-FNRS, as far as the doctoral researcher (referred to as Grant F.R.S.-FNRS – Télévie) and postdoctoral researcher (referred to as Collaborateur scientifique F.R.S.-FNRS – Télévie) are concerned.

As for technical staff and the Short-term Postdoctoral Researcher (CTP) Fellowship, the F.R.S.-FNRS contribution is limited to an annual amount assigned from the Fund and is a pro-rata calculation based on the services provided.

CHAPITRE VI: MISCELLANEOUS PROVISIONS

Article 19

Any device acquired with a credit from the F.R.S.-FNRS becomes the property of the host institution, to which the beneficiary of the credit is attached.

The purchase of any device must be done with due respect for the provisions defined by the relevant department of the host institution.

This institution commits, however, to putting the mentioned device at the disposal of the researchers involved for the time needed in order to conduct the research, which led to its purchase in the first place. In addition, the host institution commits not to alienating or lending the equipment without the prior written approval of the F.R.S.-FNRS.

In the event that the device was purchased with the provision of an additional funding, the Board of Trustees of the F.R.S.-FNRS will settle the ownership issue with the competent authorities.

Article 20

Any change made to the planned expenditures must receive the prior written approval of the F.R.S.-FNRS.

At the end of the year the remaining balance of the grants covering operating and equipment costs will be automatically deferred for two years maximum.

The remaining amount will be recovered by the F.R.S.-FNRS.

Article 21

Grants are exclusively allocated for the execution of research programmes approved by the F.R.S.-FNRS. Promoters are required to use them solely for that purpose. Any fundamental change in the research programme being carried out must obtain the prior written approval of the F.R.S.-FNRS.

CHAPITRE VII: RIGHTS AND OBLIGATIONS OF THE PROMOTERS

Article 22

Any funded research programme must comply with the legal provisions in force regarding ethics.

Article 23

Promoters must submit to the rules imposed by the academic authority of the host institution where they work and observe its regulations. In addition, regarding the F.R.S.-FNRS, they must adhere to the regulation on property, protection and promotion of the results from the research carried out within the institution.

Article 24

Three months after the end of the project, a request for a final report shall be sent to the main promoter.

The main promoter must send this final report to the F.R.S.-FNRS within two months following the request.

Article 25

Pursuant to the [Regulation](#) on the application of the Open Access policy to scientific publications resulting from research programmes supported by the F.R.S.-FNRS and its Associated Funds, any scientific publication resulting partially or fully from the funding granted as part of the PDR-TLV instrument shall mention the source of this funding as follows:

"This work was supported by the Fonds de la Recherche Scientifique-FNRS under Grant(s) n° [project number]".

APPENDIX 1

Relevant institutions giving access to the funding of the F.R.S.-FNRS

PDR-TLV Instrument

Instrument Projet de recherché Télévie/Télévie Research project

(PDR-TLV)

<p>Candidat promoteur principal et candidat co-promoteur / Main promoter-applicant and co-promoter-applicant</p>	<ul style="list-style-type: none">➤ Universités de la Communauté française de Belgique (CFB) Universities of the French-speaking Community of Belgium (CFB)<ul style="list-style-type: none">Université Catholique de Louvain (UCL)Université Libre de Bruxelles (ULB)Université de Liège (ULiège)Université de Mons (UMons)Université de Namur (UNamur)➤ Centre d'Etude et de Recherches vétérinaires et agrochimiques (CERVA)➤ Centre wallon de Recherches agronomiques (CRA-W)➤ Institut de Recherches Microbiologiques Jean-Marie Wiame (I.R.M.W.)➤ Institut scientifique de la Santé Publique (I.S.P.)➤ Centre Hospitalier de Luxembourg (C.H.L.)➤ Luxembourg Institute of Health (LIH)➤ Université du Luxembourg (UNI.LU)
---	--